

## Conference and Training Course Grants - advice to applicants

### Purpose

These grants are intended to support international keynote speakers and early career researchers at neurology and neuroscience conferences in New Zealand, or facilitate early career researcher participation in advanced training courses in New Zealand or Australia.

### Scope

- National and international neurology and neuroscience conferences
- Conferences must be in New Zealand or Australia

### Who can apply?

- The academic conference convenor

### What can be funded?

- Support for early career researcher participation in conferences and advanced training courses, such as
  - Subsidised registration
  - Subsidised travel
  - Subsidised childcare
  - Prizes for conference presentations by early career researchers
- Support for international keynote speaker participation, such as
  - Airfares
  - Domestic transfers
  - Accommodation

### What will not be funded?

- Support for members of the conference or training course organising committees
- Alcohol

### Maximum value

- \$20,000

### Closing dates

*If the closing date falls on a weekend or holiday, it will be extended to the next working day*

- 1 April and 1 September

### Process

- Create an application on our online portal at <https://grants.neurological.org.nz/>. You will need to create a new account if you are a first-time user
- Your application will go to your configured research office for review, before being sent on (at the institution's decision) to the Neurological Foundation
- The budget requested should be in NZD. The Neurological Foundation will not award more than is requested in the budget and does not fund institutional overheads
- Supporting documentation:
  - A copy of the conference or training course programme
  - Quotes for any keynote speaker travel and accommodation
- Applicants will be advised of the outcome early in July or December
- Successful applicants will be informed of the conditions of the grant and asked for their formal acceptance of the funding contract

## **General Advice**

### **Purpose**

The Neurological Foundation's purpose is to "be a catalyst to improve the future quality of life for New Zealanders impacted by neurological conditions".

The Neurological Foundation will accept applications aligned with this purpose, including biomedical, bioengineering, clinical, and epidemiology conferences and training courses.

### **Resubmission**

If unsuccessful, applicants can resubmit their proposal in a subsequent grant round. However, the Scientific Advisory Committee believes that a third submission of an unsuccessful application is not appropriate. Therefore, only one resubmission of a conference or training course grant application will be accepted.

### **Research contracts**

Successful applicants will be offered funding contracts that outline the conditions of the grant, including the following:

- The host institution will administer the grant
- The grant will have a specific start date and end date
- The Foundation will expect to be acknowledged as a conference sponsor in printed and online conference materials. If this application requests funding for a keynote speaker, this person will be expected to provide an interview or public presentation for the Neurological Foundation during their time in New Zealand. These details can be negotiated at the time the grant is awarded.
- A final report will be required within 3 months of the conference or training course

### **Questions?**

If you have any queries please contact the Foundation's Research Manager for advice at [research@neurological.org.nz](mailto:research@neurological.org.nz)